

**KANE COUNTY HUMAN RESOURCES SPECIAL SERVICE DISTRICT
dba
KANE COUNTY HOSPITAL
REGULAR BOARD MEETING**

Date: January 5, 2016

Place: KANE COUNTY HOSPITAL BOARD CONFERENCE ROOM
355 NORTH MAIN STREET
KANAB, UTAH 84741

TIME: 7:00 p.m.

Members present

Chad Szymanski, Chairperson, Ben Beckstead, Vice-Chairperson, Karen Alvey, Secretary, Carol Sullivan, Ed Browning, Jeff Mosdell, and Sherry Noel

Ex-Officio Member

Administrator Sherrie Pandya, Chief of Staff Dr. Ott,

Staff Present

Stephen Howells, CFO; Charlene Kelly, Nursing Department; Laurali Noteman, Human Resources; Linda Camick, Social Worker; and Vince Vincent, Recreational Therapist;

Guest Present

Jim Matson, County Commissioner; Robert VanDyke, County Attorney; and Carla Johnson, County Clerk; 1 guest present

Meeting called to order by Chairperson Chad Szymanski at 7:07 p.m. at Kane County Hospital Conference Room 355 North Main Kanab, Utah 84741

Mr. Szymanski welcomed all the guests.

Mr. Chad Szymanski, Mr. Ed Browning, Ms. Karen Alvey, and Ms. Sherry Noel were sworn into the board by Ms. Johnson.

Mr. Browning moved to approve the minutes as corrected for the regular board meeting on December 1, 2015 with a second by Mr. Beckstead. All in favor-motion carried.

Ms. Alvey moved to approve the minutes for the budget hearing on December 1, 2015 with a second by Mr. Beckstead. All in favor-motion carried.

County Commission Business

Mr. Matson reported that the county are functioning as a two person commission. They have 30 days to come up with a person to replace the empty position. The county expects to be back to three commissioners in February.

Mr. Matson also announced that they are going to be advertising a position for planning and zoning if anyone is interested.

Auxiliary Business

Ms. Noteman reported that in the month of November the Auxiliary raised \$18,910. The Auxiliary's goal is to reach \$200,000 for the year 2015.

Foundation Business

Ms. Pandya stated that Ms. Noteman talked to Mr. Evangelista earlier in the day. Mr. Evangelista reported that he felt that he does not have the knowledge or the expertise to continue with the foundation. Mr. Evangelista was told that if that were the case he would need to either dismantle it or turn it over. Ms. Pandya asked if anyone had any ideas regarding someone who might be interested in taking over or whether they thought it should just be dismantled. Discussion followed.

Medical Staff Report

Dr. Ott announced that Mr. Dowse passed his boards. Dr. Ott asked if there could be a special meeting called when they get ready to credential him. The board agreed to set up a special meeting to credential Mr. Dowse.

Dr. Ott reported that Mr. Overas has mentioned being interested in coming back and covering a few days in the emergency room. Dr. Tomco has also shown some interest in covering a few days in the emergency room.

Dr. Ott asked how recruiting is going. Ms. Pandya stated that she has received three names that they will be contacting. Ms. Pandya reported that Jackson and Coker wants additional fees before they will continue to help the hospital recruit. Ms. Pandya asked the board what they thought regarding paying Jackson and Coker to continue helping with the recruiting process. Discussion followed. The decision was made by the board to contact the names that they have and then discuss further plans at the next board meeting.

Dr. Ott asked what the timeline is for getting the IHC report back, and when the board will make their decisions regarding the report. Ms. Pandya announced that the report is supposed to be back by the end of January. The board stated that after they receive the report they will have to run some sort of analysis on the report. It was stated that it would most likely be several months before any decisions would be made pertaining to the IHC report.

Nursing Department Report

Ms. Kelly reported that there were 228 patients in the emergency room for the month of December. Only three of those emergency room patients were in the emergency room for over five hours. Ms. Kelly also stated that swing beds are up.

Ms. Kelly announced that the meaningful use numbers still look good.

Ms. Kelly stated that the HCAHAPS scores have gone down. Discussion followed regarding why the scores might have gone down.

Ms. Kelly announced that she will be posting for PRN nurses and CNAs.

Ms. Kelly reported that there are some exciting training classes coming up for the nurses.

Human Resources and Public Relations Report

Ms. Noteman reported that she feels that the hospital is receiving a pretty good response from 3RNet. Ms. Noteman says that it does seem that 3RNet is still working out some of the kinks but overall they have been good in sending names of physicians interested in coming to the hospital.

Ms. Noteman announced that the last three weeks she has been working on payroll. The affordable care act made it a challenge, but the payroll for the year has been completed. She said that she was told by the hospitals insurance agents that the hospital is considerably ahead of other companies in that regard.

Ms. Noteman stated that there is one active claim for workers compensation. Ms. Noteman talked to the hospital new security agent for workers compensation last week. The agent stated that the hospital averages about three workers compensation claims a year. The majority of those claims are slips or falls. He reported that the hospital is doing remarkably well in regards to the worker compensation claims.

Ms. Noteman reported that Pat Hopps and Guy Shurley will be the artists for January. The art reception will be held on January 21st at 5:30 p.m.

Finance Report

Mr. Howells reported that revenue wise the trend has generally stayed the same except for the inpatient which has gone down. Mr. Howells also stated that there was a large difference in allowance deductions due to the DSH proportionate share money because the hospital did have to pay some money back from a prior year. The hospital did pay some of that money back already in December. Discussion followed.

Committee Reports

Finance Committee

Mr. Browning stated that the emergency room was discussed in finance committee. Mr. Browning suggested that after the reports come back from IHC the board members should start looking into expansion and remodeling the emergency room.

Planning Committee

Ms. Pandya reported that planning committee did meet. There was no board member present. The planning committee talked about expansion and remodeling of the emergency room, and replacing the flooring, beds, mattresses, board room chairs, and waiting room chairs and furniture. The planning committee also discussed training that they felt needed to be done in 2016. The trainings that they talked about was the pandemic exercise that will be held in March and emergency training in Aniston.

Administration Recommendations and Report

Ms. Pandya gave a report on accomplishments, purchases and changes for the previous year 2015. Discussion followed.

Action Items

Ms. Pandya explained the bid that was chosen in regards to the skilled nursing facility van. The bid is \$60,985. An anonymous donor originally pledged \$40,000 but when they came in to donate the

money they gave the hospital a check for \$65,000. The only request from the anonymous doner is that the nickname "Talboy" be put on the bus. Ms. Pandya stated that she would like for "Kane County Hospital" to be put on the side of the bus as well.

Ms. Alvey moved to approve the bid on the skilled nursing van for \$60,985 with the nickname "Talboy" and "Kane County Hospital" written on it, with a second by Ms. Sullivan. All in favor-motion carried.

Ms. Pandya stated that the Women's Forum requested a donation for this year. The hospitals previous years donation was \$350. Ms. Sullivan suggested that \$500 be donated. Discussion followed on how much of a donation the board wanted to give this year.

Ms. Alvey moved to approve the donation of \$350 dollars to the Women's Forum, with a second by Ms. Noel. One opposed-motion carried.

Ms. Pandya presented the yearly review and approval of the bylaws. Ms. Pandya stated that she thinks that there needs to be some changes made in regards to the standing committees. Discussion followed.

Ms. Alvey moved to table the bylaws, with a second by Ms. Sullivan. All in favor-motion carried.

Mr. Szymanski asked the board what they would like to do regarding the election of officers. Discussion followed.

Ms. Alvey moved to approve Mr. Beckstead as vice-chairman, with a second by Ms. Noel. All in favor-motion carried.

Discussion Items

Mr. Szymanski asked if there were any concerns with the board meeting schedule. Discussion followed. It was discussed that the June meeting interferes with the Symposium trip. It was suggested to change board meeting to the 14th for the month of June 2016.

Ms. Pandya stated that she needed the number of people that were going to attend the Symposium trip so she could make arrangements for everyone. Discussion followed.

Ms. Pandya reported that the Community Needs Assessment needs to be redone in 2016. Discussion followed. It was decided that Ms. Pandya will get started on it and will e-mail the information out to the board members.

Ms. Pandya announced the legislative reception will be held on February 9th. It was suggested that Ms. Noel attend that reception. Discussion followed.

For Your Information

Ms. Pandya stated that in regards to litigation issue that is ongoing with the retirement appeal the hospital attorneys have filed a request for an extension so the hospital does not need to have their reply in until sometime in February.

Other Business

Ms. Alvey moved to close the meeting at 9:00 p.m. at Kane County Hospital Conference Room 355 North Main Street Kanab, Utah 84741 with a second by Mr. Beckstead.

Mr. Chad Szymanski, Chairperson

DRAFT